Professional Summary

A skilled communicator, ready to learn and complete any given task and duty.

Skills

* Punctual
* Fast learner
* Great communicator
* Computer literate (Basic & Advance)

Work History

* 2013 Nance-Ann Clavin Secretary (One year)
* 2014 Roosevelt Marlon Teasdale Sales Clerk (Six months)

Education

* St Mary’s Government School
* Cowen Hamilton Secondary
* Queens Preparatory Academy – Springfield Gardens
* K-12
* Perusing Study’s at Costaatt South Campus

Qualifications

* High School Diploma – Springfield high
* Basic and Advance Computers Certificate - British Gas

Regents\CXC Qualifications

* Mathematics
* English
* AP English
* U.S History
* Living Environment\ Chemistry
* Global History